



# Town of Carnegie

11 East Main Street ~ PO Box 1075 ~ Carnegie, OK, 73015-1075 ~ Phone (580) 654-1004 ~ Fax (580) 654-1551

The Town Board of Trustees will meet in Regular Session on Thursday, October 10, 2013 at 7:00 P.M. in the Fine Arts Building at the Carnegie Park, 3 East Cedar Street.

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. PUBLIC HEARINGS
- IV. DEPARTMENTAL REPORTS
  - A. Police Department
  - B. Fire Department
  - C. Town Treasurer
  - D. Town Clerk
  - E. Other
- V. UPDATE FROM MAYOR FROM LAST MONTHS MEETING
- VI. CONSIDER AND TAKE ACTION ON TRANSFERRING AND/OR AMENDING FUNDS
- VII. CONSENT AGENDA
  - A. Consider approval of agenda, minutes and notices of the September 12, 2013 Regular Session
  - B. Consider approval of the financial reports from the Town Clerk
  - C. Consider approval of the investment reports from the Town Treasurer
  - D. Consider approval of purchase orders #1-7502, #1-7530; #1-7544; #1-7562 to #1-7574; #1-7576 to #1-7636 and #1-7638 to #1-7665 from General Fund; #3-0384 and #3-0386 to #3-0388 from Street & Alley Fund; #4-1096 to #4-1101 from Meter Fund; #05-283 to #05-284 and #05-286 to #05-287 from Fire Fund; #07-244 to #07-247 from CLEET Fund; #11-047 to #11-048 from Airport Fund and #17-217 and #17-231 to #17-258 from Ambulance Fund
  - E. Consider approval of payment of \$1,495.48 to EMS Billing Services, Inc. for September Ambulance collections
  - F. Consider approval of payment of \$2,412.64 to OMAG for one-half of the first quarter liability insurance
  - G. Consider approval of payment of \$919.66 to OMAG for one-half of the first quarter property insurance
  - H. Consider approval of payment of \$371.00 to Risk management for liability insurance for seven (7) fire vehicles
  - I. Consider approval of payment of \$15,650.00 to Search, Inc. for engineering fees to be paid from REAP.
- VIII. CONSIDER AND TAKE ACTION ON CONSENT AGENDA
- IX. OLD BUSINESS
  - A. Consider and take action on an agreement with Mt. View-Gotebo EMS for ambulance services. (J. Powers, Mayor)
  - B. Consider and take action on repairs to Ambulance Unit #1 (B. Crowell, EMS Director)
- X. OTHER BUSINESS
  - A. Consider and take action on citizen's concerns related to unreasonable fines on dogs. (P. Schmidt, Citizen)

- B. Consider and take action on citizen's concerns about dogs and the unreasonable fees. (J. Schmidt, Citizen)
- C. Consider and take action on citizen's concerns about neighbor's water meter on his property. (J. Schmidt, Citizen)
- D. Consider and take action on citizen's request to proclaim Friday, November 1, 2013 as Roy Harrison Day (L. Woodruff, Citizen)
- E. Consider and take action on applying for a JAG Law Enforcement Grant. (F. Martin, Police Chief)
- F. Consider and take action on sending an officer to Tazer Instructor class. (F. Martin, Police Chief)
- G. Consider and take action on purchasing a Gator Utility vehicle. (F. Martin, Police Chief)
- H. Consider and take action on the lease purchase of an Ambulance for EMS. (B. Crowell, EMS Director)
- I. Consider and take action on purchasing a new monitor for the EMS. (B. Crowell, EMS Director)
- J. Consider and take action on a contract with FEMA. (B. Crowell, EMS Director)
- K. Consider and take action on a resignation of Emergency Management Director, Mike Swanda. (J. Powers, Mayor)
- L. Consider and take action on a appointment of Emergency Management Director. (J. Powers, Mayor)

M. EXECUTIVE SESSION:

Consider and take action on entering executive session, pursuant to 25 O.S. 307, (B)(1), for purposes listed in each of the following items:

- M-1. Discussion on the employment of a Code Enforcer for the Town of Carnegie and set salary for the same.
- M-2. Discussion on the supervisor evaluation of Police Chief, Frank Martin and set salary for the same.
- M-3. Discussion on the supervisor evaluation of Town Clerk/Office Administrator, Debbie Clinton and set salary for the same.
- M-4. Discussion on the supervisor evaluation of Ambulance Director, Bruce Crowell and set salary for the same.

N. RETURN TO REGULAR SESSION

- N-1. Consider and take action on item M-1.
- N-2. Consider and take action on item M-2.
- N-3. Consider and take action on item M-3.
- N-4. Consider and take action on item M-4.

XI. NEW BUSINESS

XII. ADJOURNMENT



# Town of Carnegie

11 East Main Street ~ PO Box 1075 ~ Carnegie, OK, 73015-1075 ~ Phone (580) 654-1004 ~ Fax (580) 654-1551

The Carnegie Public Works Authority will meet in Regular Session on Thursday, October 10, 2013 at 7:00 P.M. in the Fine Arts Building at the Carnegie Park, 3 East Cedar Street

- I. MEETING CALLED TO ORDER
- II. ROLL CALL
- III. PUBLIC HEARINGS
- IV. DEPARTMENTAL REPORTS
  - A. CPWA
  - B. Town Treasurer
  - C. Town Clerk
- V. UPDATE FROM CHAIRMAN FROM LAST MONTH'S MEETING
- VI. CONSIDER AND TAKE ACTION ON TRANSFERRING FUNDS AND/OR AMENDING THE BUDGET
- VII. CONSENT AGENDA
  - A. Consider approval of the agendas, minutes and notices of the September 12, 2013 Regular Session
  - B. Consider approval of the financial reports from the Town Clerk
  - C. Consider approval of the investment reports from the Town Treasurer
  - D. Consider approval of purchase orders #2-3839; #2-3881 to #2-3917 and #2-3919 to #2-3939 from CPWA Fund
  - E. Consider approval of payment of \$15,650.00 to Search, Inc. for engineering fees for the
- VIII. CONSIDER AND TAKE ACTION ON CONSENT AGENDA
- IX. OLD BUSINESS  
No Old Business
- X. OTHER BUSINESS
  - A. Consider and take action on increasing the water tap fees. (K. Bailey, Superintendent)
  - B. Consider and take action on purchasing parts needed to complete a 2" tap at the Farmer's Co-Op. (K. Bailey, Superintendent)
  - C. Consider and take action on adjustment of utility bill for watering cannas. (T. Johnson, Chamber Representative)
  - D. EXECUTIVE SESSION:  
Consider and take action on entering executive session, pursuant to 25 O.S. 307, (B)(1), for purposes listed in each of the following items:
    - D-1. Discussion on the employment of part time and/or full time employee for CPWA and set salary for the same.
    - D-2. Discussion on the supervisor evaluation of Public Works Director, Kenny Bailey and set salary for the same.
  - E. RETURN TO REGULAR SESSION
    - E-1. Consider and take action on item D-1.
    - E-2. Consider and take action on item D-2.
- XI. NEW BUSINESS
- XII. ADJOURNMENT



# Town of Carnegie

11 East Main Street ~ PO Box 1075 ~ Carnegie, OK, 73015-1075 ~ Phone (580) 654-1004 ~ Fax (580) 654-1551

The Carnegie Tri-County Municipal Hospital Authority will meet in Regular Session on Thursday, October 10, 2013 at 7:00 P.M. in the Fine Arts Building at the Carnegie Park, 3 East Cedar Street (immediately following the Town Board of Trustees and the Carnegie Public Works Authority meetings).

I. MEETING CALLED TO ORDER

II. ROLL CALL

III. PUBLIC HEARINGS

IV. DEPARTMENTAL REPORTS

A. Hospital Administrator/Shane Dunning

V. UPDATE FROM CHAIRMAN FROM PREVIOUS MEETING

VI. CONSIDER AND TAKE ACTION ON TRANSFERRING FUNDS AND/OR AMENDING THE BUDGET

VII. CONSENT AGENDA

A. Consider approval of the agendas, minutes and notices of the September 12, 2013 Regular Session

B. Consider approval of the financial reports from the Town Clerk

C. Consider approval of the investment reports from the Town Treasurer

D. Consider approval of purchase orders #19-128 from the Hospital Authority Debt Service Fund

VIII. CONSIDER AND TAKE ACTION ON THE CONSENT AGENDA

IX. OLD BUSINESS

A. Consider and take action on status of payments to Blue Cross, IRS and Okla. Tax Commission.

B. Consider and take action on status of outstanding accounts payable.

C. Consider and take action on the preliminary actions for a new bond issuance and indenture. (J. Powers, Chairman)

X. OTHER BUSINESS

A. Consider and take action on approval of the Hospital Authority audit draft from Angel, Johnston & Blasingame, PC. (D. Clinton, Town Clerk)

XI. NEW BUSINESS

XII. ADJOURNMENT

I normally adjust water bills one time a year if it is determined that the customer has a leak and that the leak has been repaired. The adjustment is calculated using the customer's six (6) previous readings that are not associated with the leak.

In the case with the cannas being watered, we only have three (3) readings and they are all pretty high. It has been determined that the timer used was either not working or not set properly.

Since this would be such a huge adjustment, I would like for the Board to determine what kind of adjustment, if any will be made.

Based on the three month history, and our current procedure I would adjust \$365.00 off the current bill making the balance due \$288.00.

This would make the three (3) month total to water the cannas \$863.00.

The Board may wish to set a different rate schedule for the Chamber for this location only. (see attached ordinance for current rate schedule)

Possible rate schedule for cannas:

\$10.00 min. for first 1,000 gallons and \$2.50 per 1,000 gallons would have made the current water bill \$334.25.

\$10.00 min. for first 1,000 gallons and \$3.00 per 1,000 gallons would have made the current water bill \$399.10.

\$10.00 min. for first 1,000 gallons and \$3.50 per 1,000 gallons would have made the current water bill \$463.95.

If the above schedule was applied to the lowest reading of 45,100 the bill would have been as follows.

\$10.00 plus \$2.50 = \$120.25

\$10.00 plus \$3.00 = \$142.30

\$10.00 plus \$3.50 = \$154.35